

CHECK IF ORDER
CURRENTLY PENDING

CREDIT APPLICATION FORM

Please fill in **COMPLETELY** in order to expedite approval process.

PRODUCT INTEREST

Applying to purchase: Corian® Solid Surface Corian® Quartz Corian® Endura™

CUSTOMER PROFILE

Business Name: _____ Principal Contact for certification process _____
Bill to address: _____ (name and title): _____
City: _____ Email: _____
County: _____ Phone: _____ Fax: _____
State: _____ Zip: _____ Contact for pricing & promotions: _____
Website: _____ Contact's Email: _____

GENERAL INFORMATION

Purchasing Contact: _____ Credit Line Requested: _____
Email: _____ *(If requesting more than \$10,000, you must include most recent copy of financial statements).*
Phone: _____ Fax: _____ Set up my account as check in advance or credit card*
Payables Contact: _____ **Hallmark will not accept credit card payments toward the balance of an open line of credit. If you prefer to pay your orders via credit card at time of shipment, please check the box.*
Email: _____ Date Business was established: _____
Phone: _____ Fax: _____ Ship to address: _____
PO Number required? Yes No City: _____
Job Number required? Yes No County: _____
Tax Exempt? Yes No State: _____ Zip: _____
If yes, you must enclose Exemption Certificate.

Bank Name: _____ Account Number: _____
Address: _____ Phone: _____
City, State, Zip: _____ Email: _____

BUSINESS TYPE

Corporation Taxpayer ID#: _____ Sole Proprietor Taxpayer ID#: _____
President Name: _____ Sole Proprietor Name: _____
President Email: _____ Address: _____
 Partnership Taxpayer ID#: _____ City: _____
Partner Name: _____ % Owned: _____ State: _____ Zip: _____
Partner Email: _____ Phone: _____
Email: _____

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.	See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p> <hr/> <p>2 Business name/disregarded entity name, if different from above</p> <hr/> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p style="font-size: small;">(Applies to accounts maintained outside the U.S.)</p>
		<p>5 Address (number, street, and apt. or suite no.) See instructions.</p> <hr/> <p>6 City, state, and ZIP code</p> <hr/> <p>7 List account number(s) here (optional)</p> <hr/>	<p>Requester's name and address (optional)</p> <hr/>

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number											
				-			-				
or											
Employer identification number											
				-							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

***MAJOR TRADE REFERENCES** (must have email address to process)- Only needed if requesting open account

Trade references should be businesses you are currently on open account terms with. Large corporations typically will not share trade information. Providing references that will not share your information will only delay your application.

Supplier Name	Phone Number with area code	Email Address
1 _____	_____	_____
2 _____	_____	_____
3 _____	_____	_____

TERMS AND CONDITIONS OF ACCOUNT

Payment Terms: *For Corian® Solid Surface, Corian® Quartz, or Corian® Endura™*: Net 30 days from date of invoice. Any non-standard payment terms will be listed on the quote.

Conditions:

- 1) Terms and Conditions of sale are found on your price list or the quote provided.
- 2) Applicant warrants that all statements on this form are true and correct and are made for the purpose of obtaining credit from Hallmark Building Supplies, Inc. (hereafter Hallmark). Applicant authorizes Hallmark to request credit information from the references herein list or from other sources pertaining to Applicant's financial responsibility. Applicant agrees to payment terms listed above based on the product/s purchased.
- 3) Submitted Financial Statement will be kept in the strictest confidence by Hallmark personnel.
- 4) Applicant further agrees to pay late payment penalty of 1.5% per month(18% annually) on any unpaid balance due. The applicant agrees to indemnify Hallmark for all expenses incurred in connection with collection of accounts payable, including court costs and attorney's fees.
- 5) In the event that open account is not extended, wire transfer, and credit card at time of shipment are available to obtain product. Call for details.
- 6) Sales Tax Exemption Certificates: A \$35 processing fee will be charged for sales tax credits issued if the sales tax exemption certificate is not provided with the credit app, or, if a project is tax exempt, the project exemption certificate was not provided at the time of order. If a request for a sales tax credit is received, and a valid sales tax exemption certificate is provided, Levanté® will review invoices for the last 60 days. If invoices on account exceed 60 days, it is the applicant's responsibility to contact the appropriate taxing authorities to request refund.
- 7) If an account is turned over to a collection agency for non payment, ALL fees Hallmark incurred must be paid to Hallmark prior to evaluating the account for future business.
- 8) **GOVERNING LAW. THIS AGREEMENT SHALL BE CONSTRUED AND INTERPRETED IN ACCORDANCE WITH, AND ALL DISPUTES HEREUNDER SHALL BE GOVERNED BY, THE LAWS OF THE STATE OF WISCONSIN, WITHOUT RESORT TO CONFLICT OF LAWS PRINCIPLES. YOU FURTHER IRREVOCABLY SUBMIT TO THE JURISDICTION OF THE STATE OR FEDERAL COURT LOCATED IN THE STATE OF WISCONSIN, COUNTY OF WAUKESHA, OVER ANY DISPUTE ARISING OUT OF OR RELATING TO THIS AGREEMENT. YOU HEREBY IRREVOCABLY WAIVE, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY OBJECTION WHICH YOU MAY NOW OR HEREAFTER HAVE TO THE LAYING OF VENUE OF SUCH DISPUTE BROUGHT IN SUCH COURT OR ANY DEFENSE OF INCONVENIENT FORUM IN CONNECTION THEREWITH.**
- 9) When applying to purchase Corian® Quartz or Corian® Endura™, I understand DuPont's Corian® Quartz & Corian® Endura™ products produce silica dust during fabrication which is harmful when ingested. By purchasing these products, we agree to abide by all local, state & federal laws and safety regulations for silica dust, acknowledge the risks associated with silica and hereby agree to release, hold harmless and indemnify Hallmark Building Supplies, Inc. from any liability arising from working with these products.

By signing, you understand and agree to the terms above:

Full Name (printed or typed): _____

Authorized Signature: _____ Title: _____

Company: _____ Date: _____

PLEASE FILL OUT THE CUSTOMER PROFILE FORM ON NEXT PAGE 

CUSTOMER PROFILE & GENERAL INFORMATION

Company Description: _____

How did you hear about us? DuPont website Hallmark website Sales Rep Other: _____

Have you fabricated or installed Corian® Solid Surface, Corian® Quartz or Corian® Endura™ in the past? Yes No

If so please provide: CFI#: _____ AMI#: _____ AZI#: _____ ECMI#: _____

Applying to purchase:

Corian® Solid Surface Corian® Quartz Corian® Endura™ Business Focus: _____% Wholesale _____% Retail

Coverage Radius: _____ miles Markets Served: Residential Commercial Both

Do you have a showroom? Yes No Do you fabricate for Home Depot? Yes No

Total number of employees: _____

Total involved in surfaces fabrication: _____

TOOLS & EQUIPMENT

Panel Saw: Yes No V Grooving: Yes No CAD/CAM System: Yes No

CNC Router: Yes No CNC Saw: Yes No Thermoforming Oven: Yes No

Waterjet: Yes No Bridge Saw: Yes No

Other tools, equipment or technology: _____

LOGISTICS

Forklift: Yes No Can you unload Corian® Quartz and/or Corian® Endura™ with your forklift? Yes No

Standard Dock: Yes No Can you accept Semi Shipments? Yes No

Can you unload Corian® Solid Surface sheets up to 12' long? Yes No

Which days, if any, are you NOT able to accept shipments? _____

Which day of the week have you been receiving shipments? _____

Between which hours in the day are you able to accept shipments? _____

Your current charge for schedule delivery: _____ For overnight delivery: _____

Are there any constraints related to shipping that we should know about?

FOR SECURITY PURPOSES, THESE FORMS CAN BE FILLED OUT, PRINTED AND EMAILED TO KZURCHER@HLLMARK.COM OR FAXED TO 800-688-7842. CONFIDENTIAL INFORMATION WILL NOT BE SAVED OR STORED ELECTRONICALLY.

Please send this form to kzurcher@hllmark.com by clicking the "Submit Form" button, or, print and sign and email to her from your email account.

SUBMIT FORM